

## Entry Requirements for Registered Courses Policy (FOR INTERNATIONAL STUDENTS)

- 1) Freshwater Christian College will consider enrolment applications from students wishing to apply for a Student Visa commencing in levels Year 1 to Year 9 (age limits apply – see below), subject to compliance with minimum requirements and conditions set by the College, and with legislative requirements of the State of Queensland and the Commonwealth of Australia, including any requirements to undertake extra tuition to learn English to meet the English language proficiency standard needed to enter mainstream classes.
- 2) Applications for enrolment must be made on International Student Enrolment Application form. This must be correctly completed, and must be accompanied by the following documents to support the application:
  - a. Copies of Student Report Cards from the previous 2 years of study, including a copy of the latest Student Report;
  - b. A completed Reference Form from the student's current or most recent school Principal is also required if student Report Cards do not record student behaviour or commitment to studies;
  - c. A completed Subject Choices Form if appropriate;
  - d. Appropriate proof of identity and age;
  - e. Written evidence of proficiency in English as a second language;
  - f. Photocopy or scanned copy of passport page with name, photo identification, passport number and expiry date;
  - g. Written piece of work in English, eg; story about their family;
  - h. Payment of the Application Fee;
  - i. Letter of Offer from another registered provider, if applicable;
  - j. Completed Homestay application form, if applicable;
  - k. Application to the Queensland Assessment and Curriculum Authority (QCAA) for relaxation of completed Core requirements, if applicable;
- 3) Where the above documents are not in English, certified translations in English are required, with necessary costs to be met by the applicant.
- 4) An application for enrolment can only be processed when all of the above are in the hands of the Enrolments & Community Relations Officer.
- 5) Applications from overseas students are processed according to established policy and procedures, and are dealt with on their merits.
- 6) Assessment procedures include an evaluation of reports from previous schools and of English language proficiency. In cases where report cards are not available or are inconclusive for any reason, the College may require relevant testing of the applicant to assess the application.
- 7) Freshwater Christian College does not accept applications for enrolment from International Students commencing in Prep, Year 10, Year 11 or Year 12.

Freshwater Christian College requires evidence that the applicant's academic ability and English proficiency is sufficient to successfully meet the entry and curriculum demands of the intended course. This is a requirement under the 2018 National Code of Practice, Part B Standard 2.

Minimum academic and English language requirements are as follows:

### Academic Requirements

Students must provide evidence of satisfactory academic performance appropriate to entry to the Year level requested on the Application for Enrolment or offered as an alternative point of entry by the school in a Letter of Offer.

- For Primary School (Year 1 to Year 6) students:  
*Evidence of application to school work and age-appropriate achievement in literacy and numeracy areas of the curriculum*

- For Secondary School (Year 7 to Year 9) students:  
*A pass level or “C” grade or better for the majority of core subjects*

For Secondary School (Year 10) students who are currently enrolled and attending Freshwater Christian College and are continuing enrolment at the College to Senior Secondary (Year 11 and 12):  
*A pass level or “C” grade or better in Semester 1 and Semester 2 report cards for Year 10 for the majority of core subjects.*

### English Language Proficiency Requirements

- 8) Applicants are assessed individually based on the contents of their report cards and personal references, and may also be required to undertake a language proficiency test set by the school.
- 9) If supplied, Freshwater Christian College will assess evidence of English language proficiency presented by a student at the time of application, but reserves the right to confirm the student’s English language proficiency through additional tests.
- 10) If not presenting appropriate evidence of English language proficiency at the time of application, Freshwater Christian College will assess the student’s application for entry based on satisfactory test results as follows:

For Entry to Year	Acceptable Test	Minimum Test Result
Year 7 Year 8 Year 9	IELTS (International English Language Testing System)	5.5

Students who are enrolled and attending Freshwater Christian College and are continuing enrolment at the College from Year 10 to Senior School (Year 11 and Year 12) are required to achieve a pass level or “C” grade or better in the core subject ‘English’ in their Semester 1 and Semester 2 report cards for Year 10.

- 11) Students should note that if their language proficiency is below that outlined above, they may be required to undertake an intensive English language course before beginning mainstream studies.
- 12) If undertaking an intensive English language course before beginning mainstream studies, English language proficiency will be reassessed at the conclusion of the language course to ensure the student’s level of proficiency is sufficient to allow them to commence the mainstream course.
- 13) Students wishing to enter the school below Year 7 level are assessed individually based on the contents of their report cards and personal references, and may also be required to undertake a language proficiency test set by the school.

### Age Limits

Students applying for enrolment for entry in Year level’s 1 to 9, must also be:

- Less than 8 years old when you begin Year 1
- Less than 9 years old when you begin Year 2
- Less than 10 years old when you begin Year 3
- Less than 11 years old when you begin Year 4
- Less than 12 years old when you begin Year 5
- Less than 13 years old when you begin Year 6
- Less than 14 years old when you begin Year 7
- Less than 15 years old when you begin Year 8
- Less than 16 years old when you begin Year 9

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